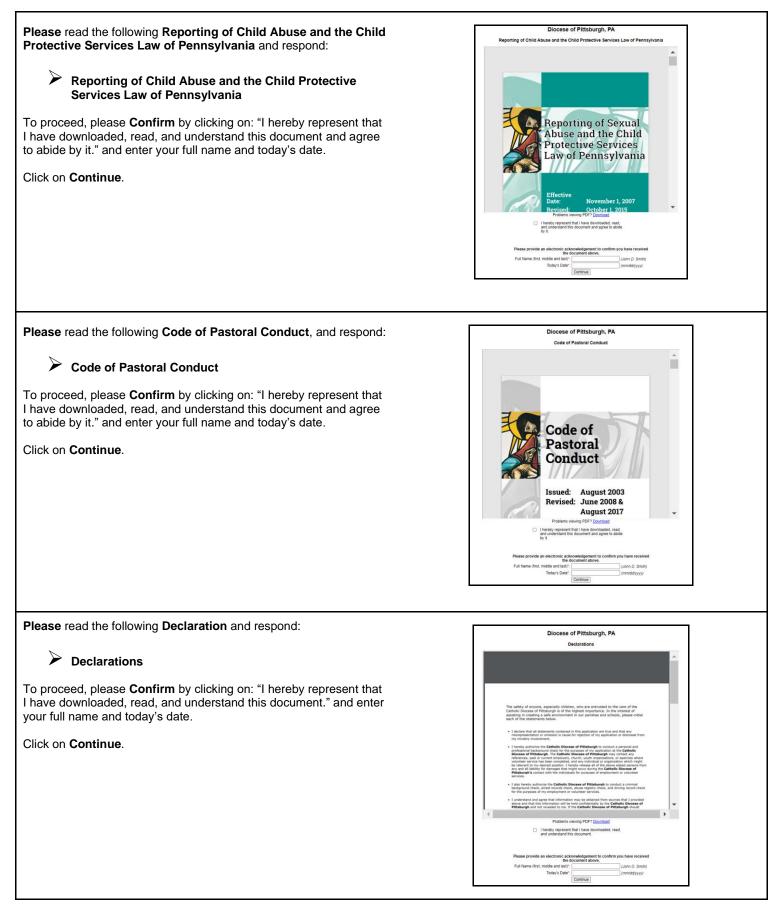


<ul> <li>Please click on this link to access the VIRTUS Registration page: https://www.virtusonline.org/virtus/15497/reg_pwd.cfm?theme=0</li> <li>Or:</li> <li>Go to www.virtus.org</li> <li>On the left side of the screen, click on First-Time Registrant to begin registration. To proceed, click on Begin the registration process.</li> <li>Select the name of your organization Pittsburgh - Diocese (from the pull-down menu, by clicking the downward arrow and highlighting your organization). Once your organization is highlighted, click Select.</li> </ul>	FIRST-TIME REGISTRANT         ESPAÑOL: ACCESO O INSCRIPCIÓN         Image: Construction of the second
Please enter the access code provided by your Diocese, Parish, or School.         To register as a new user with VIRTUS, you need an access code to proceed. If you do not have the code, contact your parish or school Safe Environment Site Administrator/Coordinator to obtain.         Click Continue to proceed.	Please enter the access code provided. Click Continue to Proceed. Continue To register as a new user with VIRTUS, you need an access code to proceed. If you do not have the access code, contact your parish or school Safe Environment Site Administrator/Coordinator to obtain.
<b>Create</b> a User ID and Password you can easily remember. This is necessary for all participants. This establishes your account with the VIRTUS program. If your preferred User ID is already taken, please choose another ID. We suggest the use of email addresses as usernames. Click <b>Continue</b> to proceed.	Continue     Create a User ID     Create A Use
Provide <u>all</u> the information requested on the screen. Several fields are required, including: First & Last Name, Email Address, Home Address, City, State, Zip, Phone Number, Date of Birth, and Gender. (Note: Do not click the back button or your registration will be lost.) Click Continue to proceed. If you do not have an email address, consider obtaining a free email account at mail.yahoo.com, or any other free service. This is necessary for your Safe Environment Coordinator to communicate with you. If you cannot obtain an email address, enter: <u>noaddress@virtus.org</u> .	Please provide the information requested below DO NOT CLICK THE BACK BUTTON OR VOUR REGISTRATION WILL BE LOST Please enter your name as it appears on your driver's license, passport or other government-issued ID, and we need your full, legal name. Salutation "Please select



Select the <u>PRIMARY</u> location Diocesan Wide School Employee by clicking the downward arrow and highlighting the location. Then, choose the school where you are employed. Click Continue to proceed. Note: If you serve at multiple diocesan locations, you will be prompted to select those additional locations in future screen(s).	In this step, <u>DO NOT</u> select the location of your training session - you will pick that later. We are asking for the primary location where you <u>work</u> or <u>volunteer</u> . Please select the primary location where you <u>work</u> or <u>volunteer</u> . Location: Please select Continue
<b>Select</b> the role(s) that you serve within the Diocese of Pittsburgh and/or parish/school. (Use descriptions supplied, to help determine appropriate role(s) to select.) Please check <u>all</u> roles that apply.	Please select the primary location where you work or volunteer.         Location:       All Saints Parish (Pittsburgh/Etna)         Please check all that apply. You must select at least one role.         Please select at least one primary role you perform at this location         Candidate for ordination Seminarian or Deacon Candidate
Click <b>Continue</b> to proceed.	<ul> <li>Central Administration</li> <li>Employee</li> </ul>
	Parish Employee
	<ul> <li>Parish Volunteer</li> <li>Preschool/Child Care Services Employee</li> </ul>
	Priest
	School Employee
	School Volunteer
	If you have a title please enter it below. If you do not have a title, please briefly describe what you do. Title or Position of Service: Continue
Your selected location(s) and role(s) are displayed on the screen. Select <u>YES</u> if you need to add secondary/additional locations. (Follow instructions in previous step to select additional locations.) Otherwise, if your list of locations is complete, select <u>NO</u> .	You have chosen following locations and roles: Bishop Canevin High School (Pittsburgh) • School Employee ✓
	Are you associated with any other locations? Yes No







Please answer the following questions.	
Click on <b>Continue</b> .	Have you ever for any reason been suspended, dismissed or asked to resign a paid or volunteer position? O Yes No
	Have you ever been accused of or arrested for physically, sexually, or emotionally abusing a child or an adult?
	Continue
If you have not previously attended a Protecting God's Children Session within the Diocese of Pittsburgh, please select <b>No</b> .	Have you already attended a VIRTUS Protecting God's Children Session?
f you chose <u>NO</u> during the previous step, you will be presented with a list of upcoming VIRTUS <i>Protecting God's Children</i> sessions scheduled for the <b>Diocese of Pittsburgh</b> .	
Click on <b>Continue</b> .	O Protecting God's Children for Adults (Online Training in Spanish)
(If you chose <u>YES</u> during the previous step, you will be presented with a list of all instructor led <b>VIRTUS</b> sessions conducted in the <b>Diocese of</b> <b>Pittsburgh</b> . Choose the session you attended by clicking the downward arrow and highlighting the session then click <b>Continue.</b> )	Continue
Here you will see the action items you need to complete. <b>To complete your online training</b> , click on the link that says, "You have 1 online module assigned." Or, if you prefer to complete your training in a live class (when available), select "Register for an upcoming session."	Current Training Background Checks Background Checks Define module assigned Register for an uncoming session
	Contacts     My Info       Image: Description of parameters     Image: Description of parameters       Pright Stores (412) 456-5083     My Info       Image: Description of parameters     Image: Description of parameters       Image: Description of parameters     Image: Description of parame
If you chose an online training, please click on the green circle to begin the Online Training.	Online Training Courses To begin your online training, please click the title of your assigned training:
Upon completion, the last screen will allow you to <b>print</b> a certificate, and you will always have the ability to log back into your account and access the certificate.	Protecting God's Children® Online Awareness Session 3.0 Assigned: 01/08/2021 Due: 01/22/2021
If you have additional questions about VIRTUS Online training, please contact the VIRTUS Help Desk at 1-888-847-8870 or helpdesk@virtus.org.	Other Languages Available (You may change versions) Protecting God's Children® Online Awareness Session 3.0 (Spanish)



## Diocese of Pittsburgh

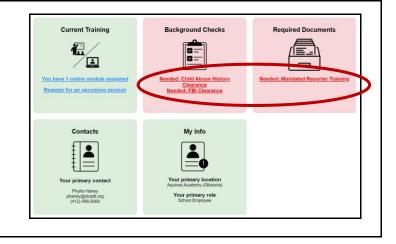
**Registration Instructions – School Employee** 

Within the red boxes, please click on each link to complete the required compliance items presented.

Within the "**Background Checks**" box, you will need to complete the "Needed Child Abuse History Clearance" and, if required, the "Needed FBI Clearance."

If presented with this "**Required Documents**" box, you must complete the **Needed Mandated Reporter Training**. This training will take up to **three hours**. Once you click within the box, please click on the **Mandated Reporter Training** link to begin the process.

If you have any questions regarding the Background Checks or Required Documents, please contact your Site Administrator within the **Contacts** box. Thank you!





#### Diocese of Pittsburgh www.diopitt.org

Secretariat for the Protection of Children, Youth and Vulnerable Adults

Office of Compliance

Office of Victim Assistance Ministries



Diocese of Pittsburgh www.diopitt.org

Secretariat for the Protection of Children, Youth and Vulnerable Adults

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## Please consider the following...

The VIRTUS <sup>®</sup> Protecting God's Children for Adults program includes videos of convicted sex offenders describing the methods they use to lure and abuse children. The videos also include stories of abuse. For **persons with a history of abuse**, watching these videos may cause a resurgence of memories and strong emotions that some find detrimental to healing. All volunteers involved with children, and all employees of Catholic Schools & Parishes in the Diocese of Pittsburgh are required to have a VIRTUS<sup>®</sup> account and complete safeenvironment credentialing. Persons with a history of abuse may request an alternative training module. The alternative training is a paper packet that will be sent to you for selfstudy. This is a written script of the VIRTUS <sup>®</sup> (live & on-line) sessions, but does not contain perpetrator or victim stories. When requesting this training, you will not be asked about your personal history.

#### You can request this training by calling:

- Phyllis Haney, Director of Compliance at 412-456-3093 ext. 3656 or
- Laetitia Bridges, Director of Victim Assistance at 412-456-3093 ext. 3712

Upon completion of the alternative trauma sensitive material, **sign** the acknowledgment page which will be mailed along with your packet and return to your parish Safe Environment Coordinator.

## Please consider the following...

The VIRTUS <sup>®</sup> Protecting God's Children for Adults program includes videos of convicted sex offenders describing the methods they use to lure and abuse children. The videos also include stories of abuse. For **persons with a history of abuse**, watching these videos may cause a resurgence of memories and strong emotions that some find detrimental to healing. All volunteers involved with children, and all employees of Catholic Schools & Parishes in the Diocese of Pittsburgh are required to have a VIRTUS<sup>®</sup> account and complete safe-environment credentialing. Persons with a history of abuse may request an alternative training module. The alternative training is a paper packet that will be sent to you for self-study. This is a written script of the VIRTUS<sup>®</sup> (live & on-line) sessions, but does not contain perpetrator or victim stories. When requesting this training, you will not be asked about your personal history.

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All persons who have direct contact with students, whether as an employee, coach, moderator, or volunteer **MUST** obtain the following clearances **BEFORE** they assume their duties. **No exceptions will be made to this policy.** 

Please note: Clearances do not transfer from outside of the Diocese. For new employees, clearances must be dated within 3 months of hire date. If they are past 3 months you need to get new clearances. If you are going from a volunteer to paid employee position, you must renew your PA Child Abuse and FBI Fingerprints. If you are transferring from one Diocesan entity to another, the clearances will transfer. All steps must be completed within 3 months of the submission of your application or it will be archived.

All paid employees and volunteers must:

1. Register on the Diocesan Database:

• Go to www.virtus.org and follow the registration instructions for School Employees/Volunteers, attached to this document.

• The access code to register is **PROTECT**. Your primary site will be Pittsburgh: Central Catholic High School. *Note: If you are paid through Central Catholic Boosters, you are considered an employee*.

2. Pennsylvania Child Abuse History Clearance

• To obtain the Child Abuse History Clearance go to https://www.diopitt.org/schoolemployee and follow bullet point number 2. You may elect to do a paper application or an online application.

• When the results are available, print and return a copy to bchu@centralcatholichs.com. This must be renewed every 5 years.

### 3. FBI Federal Background Check

• If you are a volunteer, complete the Volunteer Request for Waiver and return to bchu@centralcatholichs.com. This is for volunteers who have lived in Pennsylvania for 10 consecutive years. For those volunteers who have not lived in the state of Pennsylvania for at least 10 years, you will need to register your fingerprints (https://uenroll.identogo.com/ code: 1KG6TR • If you are a paid employee you are required to get fingerprinted. To obtain them, register and

schedule an appointment on the Indento-go website, https://uenroll.identogo.com/ using code 1KG6TR

• Paid employees must renew their fingerprints every 5 years.

4. Act 126 Mandated Reporter Training

• This is now Diocesan requirement for all volunteers and employees. The course may be taken online. (You will need to register first, if you have not already have taken the course before):

https://www.reportabusepa.pitt.edu/webapps/portal/execute/tabs/tabAction?tab\_tab\_group \_id=\_91\_1

- Print your certificate and return to <a href="https://www.bchu@centralcatholichs.com">bchu@centralcatholichs.com</a>
- This must be renewed every 5 years.

5. Protecting God's Children for Adults Course

- The course may be taken in person or online. It will need to be renewed every 3 years.
- The link for the online course is through your Virtus account.
- If you choose to do the course in person, please register through your Virtus account.
- Once completed, print your certificate and return to <a href="https://www.bcnub.com">bcnu@centralcatholichs.com</a>

6. Act 24 Clearance

• \*\*This is for new hires that are going to be paid only, even if you are being paid through Central Catholic Boosters.

• Please fill out and sign the form and submit it to <a href="https://www.bc.uc.edu/bc

7. Act 168 Clearance

• \*\*This is for new hires that are going to be paid only, even if you are being paid through Central Catholic Boosters.

• Compete and sign Section 1 for **each employer where you were paid to work with minors.** If you have not worked with minors, please check no applicable employment in the checkbox in the top right of employer information section and continue to fill out Section 1.

• Return the form to Central Catholic and we will mail out to previous employers to complete Section 2.

\*\*\*Additionally, all athletic coaches (paid and volunteer) must receive Concussion and Sudden Cardiac Arrest Training. These videos must be viewed yearly and certificate submitted to Rick

Capretta.

\*\*\*Effective July 15, 2016 all PIAA coaches must complete a Coaching Principles Course and First Aid Course

#### <u>COMMONWEALTH OF PENNSYLVANIA</u> <u>SEXUAL MISCONDUCT/ABUSE DISCLOSURE RELEASE</u> (Pursuant to Act 168 of 2014)

#### **Instructions**

This standardized form has been developed by the Pennsylvania Department of Education, pursuant to Act 168 of 2014, to be used by school entities and independent contractors of school entities and by applicants who would be employed by or in a school entity in a position involving direct contact with children to satisfy the Act's requirement of providing information related to abuse or sexual misconduct. As required by Act 168, in addition to fulfilling the requirements under section 111 of the School Code and the Child Protective Services Law ("CPSL"), an applicant who would be employed by or in a school entity in a position having direct contact with children, must provide the information requested in SECTION 1 of this form and complete a written authorization that consents to and authorizes the disclosure by the applicant's current and former employers of the information requested in SECTION 2 of this form. The applicant shall complete one form for the applicant's current employer(s) and one for each of the applicant's former employers that were school entities or where the applicant was employed in a position having direct contact with children (therefore, the applicant may have to complete more than one form). Upon completion by the applicant, the hiring school entity or independent contractor shall submit the form to the applicant's current and former employers to complete SECTION 2. A school entity or independent contractor may not hire an applicant who does not provide the required information for a position involving direct contact with children.

#### **Relevant Definitions:**

**Direct Contact with Children** is defined as: "the possibility of care, supervision, guidance or control of children or routine interaction with children."

**Sexual Misconduct** is defined as: "any act, including, but not limited to, any verbal, nonverbal, written or electronic communication or physical activity, directed toward or with a child or a student regardless of the age of the child or student that is designated to establish a romantic or sexual relationship with the child or student. Such acts include, but are not limited to: (1) sexual or romantic invitation; (2) dating or soliciting dates; (3) engaging in sexualized or romantic dialogue; (4) making sexually suggestive comments; (5) self-disclosure or physical exposure of a sexual, romantic or erotic nature; or (6) any sexual, indecent, romantic or erotic contact with the child or student."

**Abuse** is defined as "conduct that falls under the purview and reporting requirements of the CPSL, 23 Pa.C.S. Ch. 63, is directed toward or against a child or a student, regardless of the age of the child or student."

#### Please Note

A prospective employer that receives any requested information regarding an applicant may use the information for the purpose of evaluating the applicant's fitness to be hired or for continued employment and shall report the information as appropriate to the Department of Education, a state licensing agency, law enforcement agency, child protective services agency, another school entity or to a prospective employer.

If the prospective employer decides to further consider an applicant after receiving an affirmative response to any of the questions listed in SECTIONS 1 and 2 of this form, the prospective employer shall request that former employers responding affirmatively to the questions provide additional information about the matters disclosed and include any related records. The <u>Commonwealth of</u> <u>Pennsylvania Sexual Misconduct/Abuse Disclosure Information Request</u> can be used to request this follow-up information. Former employers shall provide the additional information and records within 60 calendar days of the prospective employer's request.

The completed form and any information or records received shall not be considered public records for the purposes of the Act of February 14, 2008 (P.L. 6, No. 3) known as the "Right to Know Law."

The Department of Education shall have jurisdiction to determine willful violations of Act 168 and may, following a hearing, assess a civil penalty not to exceed \$10,000. School entities shall be barred from entering into a contract with an independent contractor who is found to have willfully violated the provisions of Act 168.

#### **COMMONWEALTH OF PENNSYLVANIA** SEXUAL MISCONDUCT/ABUSE DISCLOSURE RELEASE (under Act 168 of 2014)

#### (Hiring school entity or independent contractor submits this form to ALL current employer(s) and to former employer(s) that were school entities and/or where the applicant had direct contact with children)

To:	Name of Current or Former Er	nployer:		□ No applicable employment
	Street Address:			
	City, State, Zip:			
	Telephone Number:	Fax Number:	Email:	
	Contact Person:		Title:	

The named applicant is under consideration for a position with our entity. The Pennsylvania General Assembly has determined that additional safeguards are necessary in the hiring of school employees to ensure the safety of the Commonwealth's students. The individual whose name appears below has reported previous employment with your entity. We request you provide the information requested in SECTION 2 of this form within **20 calendar days** as required by Act 168 of 2014.

#### SECTION 1: APPLICANT CERTIFICATION AND RELEASE (TO BE COMPLETED BY THE APPLICANT EVEN IF THE APPLICANT HAS NO CURRENT OR PRIOR EMPLOYMENT TO DISCLOSE)

Applicant's Name (First, Middle, Last):		
Any former names by which the Applicant has been identified:		
DOB:		
Last 4 digits of Applicant's Social Security Number:	PPID (if applicable):	
Approximate dates of employment with the entity listed above:		
Position(s) held with the entity:		

Pursuant to Act 168, an employer, school entity, administrator, and/or independent contractor that provides information or records about a current or former employee or applicant shall be immune from criminal liability under the CPSL, the Educator Discipline Act, and from civil liability for the disclosure of the information, unless the information or records provided were knowingly false. Such immunity shall be in addition to and not in limitation of any other immunity provided by law or any absolute or conditional privileges applicable to such disclosure by the virtue of the circumstances of the applicant's consent thereto. Under Act 168, the willful failure to respond to or provide the information and records as requested may result in civil penalties and/or professional discipline, where applicable.

Have you (Applicant) ever:

- Yes No Been the subject of an abuse or sexual misconduct investigation by any employer, state licensing agency, law enforcement agency or child protective services agency (unless the investigation resulted in a finding that the allegations were false)?
- Yes No Been disciplined, discharged, non-renewed, asked to resign from employment, resigned from or otherwise separated from employment while allegations of abuse or sexual misconduct were pending or under investigation or due to adjudication or findings of abuse or sexual misconduct?
- Yes No Had a license, professional license or certificate suspended, surrendered or revoked while allegations of abuse or sexual misconduct were pending or under investigation or due to an adjudication or findings of abuse or sexual misconduct?

By signing this form, I certify under penalty of law that the statements made in this form are correct, complete, and true to the best of my knowledge. I understand that false statements herein, including, without limitation, any willful failure to disclose the information required, shall subject me to criminal prosecution under 18 Pa.C.S. § 4904 (relating to unsworn falsification to authorities) and to discipline up to, and including, termination or denial of employment, and may subject me to civil penalties and disciplinary action under the Educator Discipline Act. I also hereby authorize the above-named employer to release to the entity listed on page 3, the information requested in SECTION 2 of this form and any related records. I hereby release, waive, and discharge the above-named employer from any and all liability of any kind that may arise from such disclosure or release of records. I understand that third party vendors may be used to process this Act 168 pre-employment history review.

Signature of Applicant

Date

Contact telephone #:

#### SECTION 2: CURRENT/FORMER EMPLOYER VERIFICATION (TO BE COMPLETED BY THE APPLICANT'S CURRENT EMPLOYER(S) AND ALL FORMER EMPLOYERS THAT WERE SCHOOL ENTITIES AND/OR WHERE THE APPLICANT HAD DIRECT CONTACT WITH CHILDREN)

Dates of employment of Applicant:

To the best of your knowledge, has Applicant ever:

- Yes No Been the subject of an abuse or sexual misconduct investigation by any employer, state licensing agency, law enforcement agency or child protective services agency (unless the investigation resulted in a finding that the allegations were false)?
- Yes No Been disciplined, discharged, non-renewed, asked to resign from employment, resigned from or otherwise separated from employment while allegations of abuse or sexual misconduct were pending or under investigation or due to adjudication or findings of abuse or sexual misconduct?
- Yes No Had a license, professional license or certificate suspended, surrendered or revoked while allegations of abuse or sexual misconduct were pending or under investigation or due to an adjudication or findings of abuse or sexual misconduct?

No records or other evidence currently exists regarding the above questions. I have no knowledge of information pertaining to the applicant that would disqualify the applicant from employment.

Former Employer Representative Signature and Title

Date

Return all completed information to:			
School Entity/Independent Contractor:			
Address:	Phone:		
City: State: Zip:	Fax: Email:		
Contact Person:	Title:		

Date Form Received: \_\_\_\_

Received by: \_\_\_\_\_

### ARREST/CONVICTION REPORT AND CERTIFICATION FORM

(under Act 24 of 2011 and Act 82 of 2012)

		Section 1		
		Section	I. Personal Information	3일 Nobert
Full Lega	al Name:	·	Date of Birth: / /	
Other nar which yo been ider	ou have			
		Section 2.	Arrest or Conviction	Al Marine Barrier
В	By checking this	s box, I state that I have NOT been a	arrested for or convicted of any Reportable Offense.	
			tted for or convicted of an offense or offenses enumerated under "). See Page 3 of this Form for a list of Reportable Offenses.	
			Details of Arrests or Convictions	
		additional attachments if necessary	of any Reportable Offense, specify in the space below (or on y) the offense for which you have been arrested or convicted, the conviction, docket number, and the applicable court.	
an de la compañía de		Section 3.	Child Abuse	
		box, I state that I have NOT been n past five (5) years as defined by the	named as a perpetrator of a founded report of child e Child Protective Services Law.	
		box, I report that I have been name rs as defined by the Child Protective	ed as a perpetrator of a founded report of child abuse within the e Services Law.	
		Section	n 4. Certification	
understan	nd that false sta le Offense, shal	tements herein, including, without l	statements made in this form are true, correct and complete. I limitation, any failure to accurately report any arrest or conviction n under 18 Pa.C.S. §4904, relating to unsworn falsification to	for a
Simotor			Data	
Signature	t		Date	

PDE-6004 03/01/2016

1 of 3

#### INSTRUCTIONS

Pursuant to 24 P.S. §1-111(c.4) and (j), the Pennsylvania Department of Education developed this standardized form (PDE-6004) to be used by current and prospective employees of public and private schools, intermediate units, and area vocational-technical schools.

As required by subsection (c.4) and (j)(2) of 24 P.S. \$1-111, this form shall be completed and submitted by all current and prospective employees of said institutions to provide written reporting of any arrest or conviction for an offense enumerated under 24 P.S. \$\$1-111(e) and (f.1) and to provide notification of having been named as a perpetrator of a founded report of child abuse within the past five (5) years as defined by the Child Protective Services Law.

As required by subsection (j)(4) of 24 P.S. 1-111, this form also shall be utilized by current and prospective employees to provide written notice within seventy-two (72) hours after a subsequent arrest or conviction for an offense enumerated under 24 P.S. 1-111(e) or (f.1).

In accordance with 24 P.S. §1-111, employees completing this form are required to submit the form to the administrator or other person responsible for employment decisions in a school entity. Please contact a supervisor or the school entity administration office with any questions regarding the PDE 6004, including to whom the form should be sent.

#### PROVIDE ALL INFORMATION REQUIRED BY THIS FORM LEGIBLY IN INK.

#### LIST OF REPORTABLE OFFENSES

#### • A reportable offense enumerated under 24 P.S. §1-111(e) consists of any of the following:

(1) An offense under one or more of the following provisions of Title 18 of the Pennsylvania Consolidated Statutes:

- Chapter 25 (relating to criminal homicide)
- Section 2702 (relating to aggravated assault)
- Section 2709.1 (relating to stalking)
- Section 2901 (relating to kidnapping)
- Section 2902 (relating to unlawful restraint)
- Section 2910 (relating to luring a child into a motor vehicle or structure)
- Section 3121 (relating to rape)
- Section 3122.1 (relating to statutory sexual assault)
- Section 3123 (relating to involuntary deviate sexual intercourse)
- Section 3124.1 (relating to sexual assault)
- Section 3124.2 (relating to institutional sexual assault)
- Section 3125( relating to aggravated indecent assault)
- Section 3126 (relating to indecent assault)
- Section 3127 (relating to indecent exposure)
- Section 3129 (relating to sexual intercourse with animal)
- Section 4302 (relating to incest)
- Section 4303 (relating to concealing death of child)

- Section 4304 (relating to endangering welfare of children)
- Section 4305 (relating to dealing in infant children)
- A felony offense under section 5902(b) (relating to prostitution and related offenses)
- Section 5903(c) or (d) (relating to obscene and other sexual materials and performances)
- Section 6301(a)(1) (relating to corruption of minors)
- Section 6312 (relating to sexual abuse of children)
- Section 6318 (relating to unlawful contact with minor)
- Section 6319 (relating to solicitation of minors to traffic drugs)
- Section 6320 (relating to sexual exploitation of children)
- (2) An offense designated as a felony under the act of April 14, 1972 (P.L. 233, No. 64), known as "The Controlled Substance, Drug, Device and Cosmetic Act."

(3) An offense SIMILAR IN NATURE to those crimes listed above in clauses (1) and (2) under the laws or former laws of:

- the United States; or
- one of its territories or possessions; or
- another state; or
- the District of Columbia; or
- the Commonwealth of Puerto Rico; or
- a foreign nation; or
- under a former law of this Commonwealth.

• A reportable offense enumerated under 24 P.S. §1-111(f.1) consists of any of the following:

- (1) An offense graded as a felony offense of the first, second or third degree, other than one of the offenses enumerated under 24 P.S. §1-111(e), if less than (10) ten years has elapsed from the date of expiration of the sentence for the offense.
- (2) An offense graded as a misdemeanor of the first degree, other than one of the offenses enumerated under 24 P.S. §1-111(e), if less than (5) five years has elapsed from the date of expiration of the sentence for the offense.
- (3) An offense under 75 Pa.C.S. § 3802(a), (b), (c) or (d)(relating to driving under influence of alcohol or controlled substance) graded as a misdemeanor of the first degree under 75 Pa.C.S. § 3803 (relating to grading), if the person has been previously convicted of such an offense and less than (3) three years has elapsed from the date of expiration of the sentence for the most recent offense.

PDE-6004 03/01/2016